

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE E  
INFORMAL CONFERENCES  
December 1, 2022**

- TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:04 A.M., on December 1, 2022, in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT: Felisa A. Smith, PhD, MSA, RN, CNE, Chairperson  
Dixie L. McElfresh, LPN
- STAFF PRESENT: Robin L. Hills, RN, DNP, WHNP, Deputy Executive Director  
for Advanced Practice
- ADMINISTRATIVE  
PROCEEDINGS  
STAFF PRESENT: Carolann McNicol, Adjudication Consultant  
David Kazzie, Adjudication Consultant  
Tammie Jones, Adjudication Consultant  
Rebecca Ribley, Adjudication Specialist
- CONFERENCE  
SCHEDULED: **Melissa Rae Smiley, R.N. Reinstatement Applicant 0001-225308**  
Ms. Smiley appeared, accompanied by her husband, William Smiley.
- CLOSED MEETING: Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 9:50 A.M. for the purpose of deliberation to reach a decision in the matter of Melissa Rae Smiley. Additionally, Ms. McElfresh moved that Dr. Hills and Ms. McNicol attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION: The Committee reconvened in open session at 10:04 A.M.
- Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- ACTION: Ms. McElfresh moved to Issue an Order to Approve Ms. Smiley's Application for Reinstatement for licensure as a professional nurse and successful completion of a Board-approved refresher course prior to returning to practice. The motion was seconded and carried unanimously.
- An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Smiley, unless a written

request to the Board for a formal hearing on the allegations made against him is received from Ms. Smiley within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Jennifer Sherrell Bell, L.P.N. Reinstatement Applicant      0002-083320**  
Ms. Bell appeared, accompanied by Faye Moton and Christopher Carty.

CLOSED MEETING:

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 11:05 A.M. for the purpose of deliberation to reach a decision in the matter of Jennifer Sherrell Bell. Additionally, Ms. McElfresh moved that Dr. Hills and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:30 A.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. McElfresh moved to Issue an Order to Deny Ms. Bell's Application for Reinstatement for licensure as a practical nurse. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Bell, unless a written request to the Board for a formal hearing on the allegations made against him is received from Ms. Bell within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS:

The committee recessed at 11:31 A.M.

RECONVENTION:

The committee reconvened at 1:05 P.M.

CONFERENCE  
SCHEDULED:

**Rometta Lenice Saunders, C.N.A. Reinstatement Applicant 1401-116107**  
Ms. Saunders appeared, accompanied by Sharon Jones.

CLOSED MEETING:

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 1:28 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Saunders. Additionally, Ms. McElfresh moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:53 P.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. McElfresh moved to Issue an Order to Approve Ms. Saunders' Application for Reinstatement for certification as a Nurse Aide and place Ms. Saunders on Probation with terms for one (1) active year of employment. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Saunders, unless a written request to the Board for a formal hearing on the allegations made against him is received from Ms. Saunders within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Katrina Crabtree Wainwright, R.N. Reinstatement Applicant 0001-181403**  
Ms. Wainwright did not appear.

Based upon information provided by Ms. Jones, Dr. Smith ruled that adequate notice was provided to Ms. Wainwright.

CLOSED MEETING:

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 1:39 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Wainwright. Additionally, Ms. McElfresh moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed

meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:06 P.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. McElfresh moved to Issue an Order to Deny Ms. Wainwright's Application for Reinstatement for licensure as a professional nurse. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Wainwright, unless a written request to the Board for a formal hearing on the allegations made against him is received from Ms. Wainwright within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Steven Donnell Howard, C.N.A. Reinstatement Applicant 1401-134964**  
Mr. Howard did not appear.

Based upon information provided by Ms. Jones, Dr. Smith ruled that adequate notice was provided to Mr. Howard.

CLOSED MEETING: Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:12 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Howard. Additionally, Ms. McElfresh moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:23 P.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were

identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. McElfresh moved to Issue an Order to Deny Mr. Howard's Application for Reinstatement for certification as a Nurse Aide. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Mr. Howard, unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Howard within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:**

**Addis Tadesse, R.N. Applicant**  
Ms. Tadesse did not appear.

Based upon information provided by Ms. Ribley, Dr. Smith ruled that adequate notice was provided to Ms. Tadesse.

**CLOSED MEETING:** Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:25 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Tadesse. Additionally, Ms. McElfresh moved that Dr. Hills and Ms. Ribley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 2:45 P.M.

Ms. McElfresh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. McElfresh moved to Issue an Order to Deny Ms. Tadesse's Application for licensure as a professional nurse. The motion was seconded and carried unanimously.

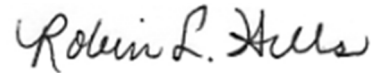
An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Tadesse, unless a written request to the Board for a formal hearing on the allegations made against him is

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received from Ms. Tadesse within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:47 P.M.



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Robin L. Hills, RN, DNP, WHNP  
Deputy Executive Director for Advanced Practice